

Europass curriculum vitae

Personal information

Surname(s) / First name(s)
 Address(es)
 Telephone(s)
 Fax(es)
 Email(s)
 Nationality(-ies)
 Date of birth
 Gender

Surname(s) First name(s)

House number, street name, postcode, city, country
 (Remove if not relevant)
 (Remove if not relevant)
 email@address.com (Remove if not relevant)
 (Remove if not relevant)
 (Remove if not relevant)
 (Remove if not relevant)

Desired employment/ Occupational field

(Remove if not relevant)

Work experience

Dates
 Occupation or position held
 Main activities and responsibilities
 Name and address of employer
 Type of business or sector

Add separate entries for each relevant post occupied, starting from the most recent. (Remove if not relevant).
 ...
 ...
 ...
 ...

Education and training

Dates
 Title of qualification awarded
 Principal subjects/Occupational skills covered
 Name and type of organization providing education and training
 Level in national or international classification¹

Add separate entries for each relevant course you have completed, starting from the most recent. (Remove if not relevant).
 ...
 ...
 ...
 ...

Personal skills and competences

Mother tongue(s)
 Other language(s)
*Self-assessment
 European level^(*)*
Language
Language

Specify mother tongue

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	

^(*) Common European Framework of Reference (CEF) level

Social skills and competences

Replace this text by a description of these competences and indicate where they were acquired (remove if not relevant).

¹If appropriate.

Organisational skills and competences	Replace this text by a description of these competences and indicate where they were acquired (remove if not relevant).
Technical skills and competences	Replace this text by a description of these competences and indicate where they were acquired (remove if not relevant).
Computer skills and competences	Replace this text by a description of these competences and indicate where they were acquired (remove if not relevant).
Artistic skills and competences	Replace this text by a description of these competences and indicate where they were acquired (remove if not relevant).
Other skills and competences	Replace this text by a description of these competences and indicate where they were acquired (remove if not relevant).
Driving licence(s)	State here whether you hold a driving licence and if so for which categories of vehicle. (Remove if not relevant).
Additional information	Include here any other information that may be relevant, for example contact persons, references, etc. (Remove heading if not relevant).
	Publications
	<p>X. Y. Zed A. B. See. <i>How to write a curriculum vitæ.</i> Some Press, 2104</p> <p>G. H. Eye D. E. Eph. A short tutorial on curricula. <i>Journal of Trifles</i>, 2105</p>
	Personal interests
	...
Annexes	List any item attached to the CV